

Tuesday, July 19, 2005

County Board Conf. Rm. (A324)

*Oversight Committee for Child Support, Corporation Counsel, County Administrator, County Clerk, Human Resources, and Veteran's Service Office***AGENDA * AMENDED ***

- I. Call Meeting to Order at 9:30 a.m.**
- II. Adopt Agenda**
- III. Approve Minutes: 06/21/05 Regular Mtg; 6/23/05 Joint meeting w/Finance; and 6/29/05 Special Mtg.**
- IV. Communications**
- V. Public Comment**
- VI. New Business**
 - A. Administrator
 - *1. **BUDGET PROCESS / ROLES**
 2. Travel/Training Issues
 - a. Admin. form
 - b. Policy Revisions
 3. Travel/Training Request, WCA Conference, Milwaukee, Sept. 18-20
 4. City / County – Contact for Library Services
 5. FYI
 - B. Child Support
 1. Request to attend WCSEA Fall Conf.-Lake Geneva, Sept. 28-30, 2005 (R. Dequaine, N. Moore, S. Sommers)
 2. Litigation/Other Matters – Update
 - C. Corporation Counsel
 1. 2005 Mediation Services Six Month Report: 1/1/05 – 6/30/05
 2. Litigation/Other Matters – Update
 - D. Human Resources
 1. Letters of Resignation / Request to Refill Positions:
 - a. Allen Deprez, Custodian II, July 22, 2005
 - b. **Eleanora Voelker, Conservationist I, August 5, 2005**
 2. Leave of Absence Notification
 - a. Laura Schiek, Social Services Dept.
 3. Request to Exceed LTE Salary Range – SWCD
 4. Leadership Door County Scholarship – Review Applications / Award Scholarship
 5. Review and discuss employment and hiring policies and procedures : Policy and Procedure 135.0 EMPLOYMENT GUIDELINES and Policy and Procedure 135.5 INTERVIEWING GUIDELINES
 6. Request for approval to create new Telecommunicator eligibility list
 7. Review and take action to create Personnel Policy and Procedure - 390 - Wireless Device Policy
 8. Personnel Transactions
 - *9. **HEALTH INSURANCE RATE ADJUSTMENT**
 - E. County Clerk
 - F. Veteran's Service Office
 - G. County Board
 1. Annual Department Reports
- VII. Next Meeting Date**
- VIII. Vouchers, Claims and Bills**
- IX. Adjourn**